



UNIVERSITY
OF LONDON

Intercollegiate Halls

Missing Resident Protocol

london.ac.uk

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1. Introduction

The protocol outlined on the next page is to be followed by Intercollegiate Halls staff and Resident Advisors if a resident is reported to be “missing”.

When is somebody considered to be missing?

- Anyone whose whereabouts cannot be established will be considered as missing until located, and their wellbeing or otherwise confirmed.
- You do not have to wait 24 hours before contacting the police.

Overview of the protocol

Blue boxes in the protocol are for the attention of the Resident Advisor, Hall Management staff, or Warden who receives the first information that a resident may be missing. These actions are to be completed immediately.

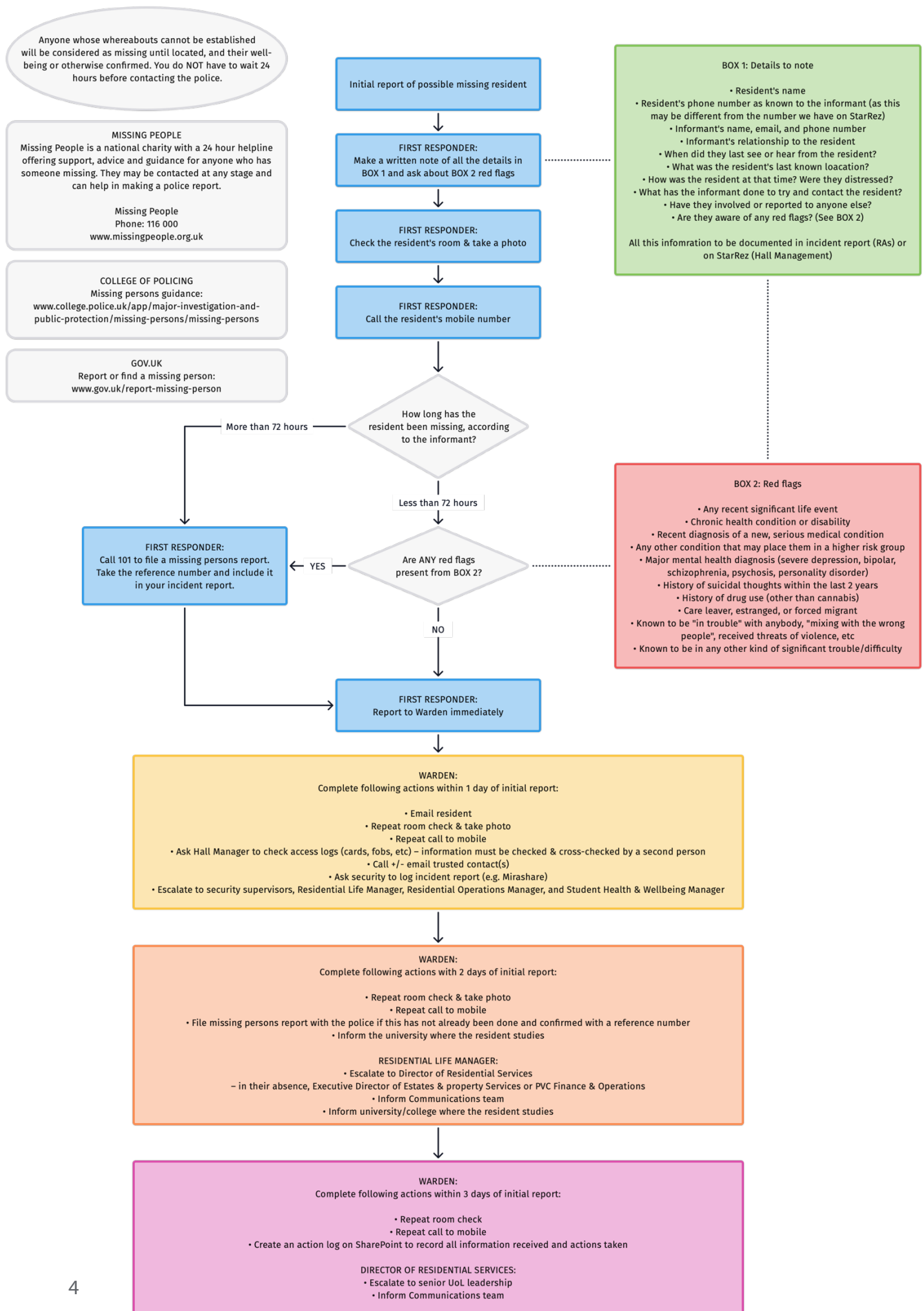
Management of the case will then be led by the Hall Warden or cover Warden, with actions in the yellow, orange, and pink boxes due within 1, 2, and 3 days of the initial concern being raised.

Red flags

Care must be taken to ascertain as quickly as possible if any of the circumstances in Box 2 (red) apply. As a minimum, the first responder should run through this list of “red flags” with the person who raises the alarm that the student may be missing. The presence of any one or more red flags will heighten our concern and prompt faster reporting to the police. For ease of reference, the red flags are:

- Any recent significant life event
- Chronic health condition or disability
- Recent diagnosis of a new, serious medical condition
- Any other condition that may place them in a higher risk group
- Major mental health diagnosis (severe depression, bipolar, schizophrenia, psychosis, personality disorder)
- History of suicidal thoughts within the last 2 years
- History of drug use (other than cannabis)
- Care leaver, estranged, or forced migrant
- Known to be “in trouble” with anybody, “mixing with the wrong people”, received threats of violence, etc
- Known to be in any other kind of significant trouble/difficulty

2. Missing resident protocol



3. Further resources

Police missing person report

You can file a missing person report with the police by calling 101, or online at the following address:

- www.police.uk/report-missing

Missing People

Missing People is a national charity with a 24 hour helpline offering support, advice and guidance for anyone who has someone missing. They may be contacted at any stage and can help in making a police report.

- Phone: 116 000
- www.missingpeople.org.uk

College of Policing

Missing persons guidance:

- www.college.police.uk/app/major-investigation-and-public-protection/missing-persons/missing-persons

GOV.UK

Report or find a missing person:

- www.gov.uk/report-missing-person

london.ac.uk/halls